



Cedarbank School

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4th April 2019

Dear Parent/Carer

I am delighted to inform you that, in partnership with our Parent/Carer Council, we will be holding a Summer Ball for our Leavers and our new S6 Pupils. As a parent of one of these pupils I would like to invite you and your family to attend our Ball. I am also pleased to extend an invitation to the parents/carers and family of those pupils who are or were in S4 or S5 and who will also be leaving us at the summer. This is an opportunity for our senior pupils to celebrate the end of this academic year as a Cedarbank pupil, to look forward to what lies ahead, and to mark the departure and graduation from school of our School Leavers.

The Summer Ball will take place on the evening of **Friday 21st June 2019** at **Uphall Golf Club** from **7.30pm till 11.30pm**. The dress code for the evening is formal wear. We have, as always, tried to keep costs to a minimum. This invitation extends to your son/daughter and 2 members of your family who may wish to accompany them. The tickets for the event are **£5** per person and include a disco and a buffet meal. This cost, plus the purchase of a Leaver's Hoodie for all pupils who are leaving us to move on to pastures new, will be subsidised from school funds.

Although the formal event will officially begin at 7.30pm in **Uphall Golf Club**, we will be holding a Summer Ball Reception at 7pm. This will be an opportunity for friends & family who may not be able to attend the Ball to gather and mark this occasion. At the Reception, there will be an opportunity for you all to have photographs taken as a family. Photographs, once developed, will be made available to you courtesy of Cedarbank School. If you or other family members are unable to join us for this celebration can I ask that you ensure that appropriate arrangements are made for your child to be collected from the venue **prior to 11.30pm**.

In keeping with West Lothian Council policy for all school functions, **the sale and consumption of alcohol for this event is strictly prohibited**. The parents/carers of any unaccompanied pupil, believed to be under the influence of alcohol, will be contacted and asked to make arrangements for their son/daughter to be collected from the venue.

I commend this night to you and trust that it will be a fitting and memorable celebration of your child's education here at Cedarbank School. If you would like your child to attend this event, could I ask you to complete the attached pro-forma and return it to school along with the £5 per person ticket fee by **Friday 3rd May 2019**. Please don't hesitate to get in touch with me to discuss any questions or concerns that you may have regarding transport, photographs, cost etc



West Lothian Council

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INVESTOR IN PEOPLE

As part of our endeavours to subsidise the cost of this event our Parent/Carer council have arranged a number of fundraising activities which I would like to draw to your attention:

1. Mr Miller has been given permission by his employer to do a fundraiser at Tesco Distribution Centre in Livingston. He is therefore very kindly organising a Cake & Candy Sale on Friday 26th April. The more donations we have for this event the more money we will raise for our Summer Ball. Can I therefore take this opportunity to invite you to make a 'sweet' contribution to this sale. All donations can be handed in to CB@DCHS or CB@AA on Wednesday 24th or Thursday 25th April 2019.
2. Mr Hume has pledged the very hair on his body to support our fundraising - 'ouch' I hear you cry! Yes, the dreaded wax is coming out! Dedication to the cause indeed! Please see below for a link to the 'GoFundMe' page that Mr Hume has set up. I am sure you will agree that this is worth every penny that he will raise. Please give your support and share his page with your family, friends and work colleagues - every little counts. <https://www.gofundme.com/garry039s-full-body-wax>
3. We have applied for another bag-packing slot at one of our local supermarkets so fingers crossed we are successful with this.
4. We will be providing the opportunity for all of our pupils in s4 - s6 to take part in a small fundraising event of their choice - details to follow!

Thank you in advance, as always, for your tremendous support.

Can I ask you to complete the attached **Reply Slip** and return this to Mr Ward at CB@AA or Mrs da Silva at CB@DCHS at your earliest convenience but no later than Friday 3rd May 2019.

May I take this opportunity to wish you and your family a wonderful Easter break.

Yours sincerely

Ms Louise Queen
Depute Head Teacher

 @CedarbankSchool
twitter

2019 Summer Ball Reply Slip

Please complete and return this slip by **Friday 3rd May 2019**.

Pupil Name:

Pupil Class:

Please tick to confirm the following:

	My child AND <input type="text"/> (please insert number) family members will attend the Summer Ball .										
	My child will attend the Summer Ball on their own. I will ensure that they are aware of West Lothian Council's 'No Alcohol' policy. I agree to pick them up from the ball if there are any concerns raised regarding their conduct. I agree to make arrangements for my child to be picked up from Uphall Golf Club before the finishing time of 11.30pm.										
	I have enclosed £5 per head for the purchase of a Summer Ball ticket. Total amount enclosed is <input type="text"/>										
	My child and / or attending family member has the following dietary requirements / food allergies: <input type="text"/>										
	Leaver's Hoodie Please tick the box which indicates the correct size of hoodie for your son/daughter <table border="1" data-bbox="165 1285 1497 1335"><tr><td>XS</td><td></td><td>S</td><td></td><td>M</td><td></td><td>L</td><td></td><td>XL</td><td></td></tr></table>	XS		S		M		L		XL	
XS		S		M		L		XL			

Please use the space below for any questions / queries or concerns you may have.

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Parent/Carer Signature:

Date:

