

Dear Parent/Guardian

## parentsportal.scot

In support of West Lothian Council's ambition to transform communications between parents/carers we have been working with national partners to develop a "Parents Portal".

The portal is designed to replace the 'schoolbag run', giving parents online access to a range of school-related services. At the heart of the system is a secure online account through **mygov.scot** which is referred to as a '**My Account**', and this is already used in all West Lothian schools to enable parents to make online payments.

Initially, this new service will introduce basic information about your child's school and will allow you to:-

- link to your child
- view school calendar
- view your child's class timetable (for pupils in secondary school) \*
- view your child's attendance
- access Parent Zone and MyWestLothian
- access online school payments (iPayImpact)

As the product develops we hope to see more services introduced including replacement of the current paper-based annual data check.

This is an exciting first phase of a new initiative which enables and creates a digital relationship between parents, pupils and schools, and the Linlithgow cluster has been chosen to participate in a pilot prior to launching to all other West Lothian schools.

For further information, guidance and access to **parentsportal.scot**, please click on the link below:-

[parentsportal.scot](https://parentsportal.scot)

On signing up to the portal, you will be able to link to your child and gain access to the above named services which are currently available. In order to link to your child the data you provide during the sign up process **must** match the most up-to-date data that your child's school holds.

We hope that **parentsportal.scot** and its services will become an integral part of you and your child's school experience.

Yours sincerely



**James Cameron**  
**Head of Education (Learning, Policy and Resources)**

\* Please note that your child's new timetable will not be reflected until the start of the new session (August 2019)