



Cedarbank School

HEAD TEACHER: Ms Ann M. O'Hagan

Ladywell East
Livingston
EH54 6DR

Tel: 01506 442172

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28th January 2020

Dear Parent/Carer,

As part of our Health and Wellbeing Curriculum, S1 pupils will be visiting the Risk Factory, Edinburgh on Tuesday 4th February, 2020. The bus will leave Cedarbank at approximately 8.45am and return in time for lunch.

Your child may have visited the Risk Factory before and therefore may know what to expect. However, if not, the Risk Factory provides a fantastic learning experience!

Pupils will be put into scenarios that they could face in everyday life and are taught strategies that could not only save their lives but other peoples. Please inform Mrs Docherty if any pupils may find these scenarios upsetting for example, if they have been involved in an accident or house fire.

Pupils must wear school uniform to the Risk Factory.

A Code of Conduct for completion is attached to this letter, please return this as soon as possible.

If you have any questions please do not hesitate to contact me.

Yours sincerely,

Mrs A Docherty
Class Teacher



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Pupil's Code of Conduct

Your health, safety and welfare on this visit are of paramount importance to the school. In line with West Lothian policy, to ensure that the above aims are met, each participant and their parent/carer must sign the following "Code of Conduct".

- Normal school rules apply – a high standard of behaviour is expected
- Always wear a seatbelt in the coach
- If mobile phones are to be carried, Mrs Docherty must be informed. In certain circumstances use of the phones may be prohibited.
- No pupil should ever be on their own
- Purchase, carrying or consumption of alcohol, tobacco or illegal substances is strictly forbidden
- Only pupils assigned to particular rooms/tents are allowed in them

Code of Conduct – Parental Responsibility

If there is any significant violation of the Code, the group leaders reserve the right to send the offending pupil home at the parent/carers' expense.

We have read the Code of Conduct and agree by it all times.

Signed _____ (pupil)

Signed _____ (parent/carer)

Date _____ Please return to Mrs Docherty