



# Cedarbank School

**HEAD TEACHER: Ms Ann M. O'Hagan**

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Dear Parent/Carer,

Over the past few months, we have been reviewing the tracking and monitoring within the school. As part of this work, S1-3 pupils will now carry Literacy and Numeracy Passports in their Learning Packs which they take to all subjects. These targets are based on assessment data and discussions with pupils.

During the course of last term, S1 pupils completed their baseline Literacy and Numeracy assessments. S2 and S3 pupils' assessment information has also been updated. This range of assessment data is used to help generate targets and inform support measures for each pupil.

These targets are recorded on Literacy and Numeracy Passports which are carried by pupils and can be accessed by all staff in order to help support pupils achieve their Literacy and Numeracy targets across the curriculum. Learner Conversations will take place with English and Maths teachers at the beginning and end of each term in order to provide pupils with the opportunity to discuss and contribute to target setting, to ensure the target is appropriate and achievable, to help pupils to identify the steps required and to review progress.

Please find enclosed your child's Literacy and Numeracy targets for the spring term. We welcome your feedback with regards to this new format.

Yours faithfully,

J Keir (Literacy Coordinator)

I Stewart (Numeracy Coordinator)