

## **Cedarbank School**

**HEAD TEACHER: Ms Ann M. O'Hagan** 

Ladywell East
Livingston
EH54 6DR
Tel: 01506 442172
e-mail: wlcedarbank-sch@westlothian.org.uk

24th February 2020

Dear S3 Parent / Carer,

As part of your child's transition into our *Senior Phase* at Cedarbank@DCHS next academic year, they will be involved in a programme of visits. The dates for these visits are as follows:

- 16th March 2020
- 24th March 2020
- 1st April 2020
- 23rd April 2020
- 30th April 2020
- 12th May 2020

The purpose of these visits is to provide time for your child to:

- 1. Have a tour around the school and become familiar with their way to and from our Annexe classrooms
- 2. Spend time being taught by staff in our Annexe classrooms
- 3. Become familiar with the routines of a larger school environment.

Pupils will attend Cedarbank as normal and will then be transported during the day to CB@DCHS by minibus. The transition date for pupils moving to CB@DCHS is **Monday 1**<sup>st</sup> **June 2020** at which point they will begin their new timetable.

I would also like to draw your attention to our school calendar which includes notification of our *Transition Information Evening* on **Tuesday 21**<sup>st</sup> **April 2020.** This event is for Parents, Carers and Families of our S3 pupils and will take place at **6pm in DCHS Theatre**. At this event you will have the opportunity to hear from pupils and staff about their transition experience, to see around DCHS for yourself and to ask any questions that you may have. I look forward to meeting with you then.

In the meantime please do not hesitate to get in touch if there is anything that you would like to chat through regarding your child's transition.

Yours sincerely

Mrs A Lindsay Depute Head Teacher









