



17th September 2020

S1 Video Parent/Carer Meet the Teacher Meetings
Tuesday 6th October 4.00 - 6.00 pm

Dear Parent / Carer,

On Tuesday 6th October from 4.00 - 6.00 pm we will be hosting a S1 Parent/Carer Meet the Teacher video meeting for each pupil in S1. Usually at this time of year we would be inviting S1 Parent/Carers to Cedarbank to meet with their son/daughter's Tutor Teacher and the Pupil Support Worker for the class. Due to current COVID-19 restrictions we are unable to do this, so we have organised for these video meetings to take place instead.

From **6.00 pm on Tuesday 22nd September**, you are invited to make appointments online. To make your appointments please login at: <https://parents-booking.co.uk/cedarbankschool>

To login you will need to enter:

- Your first name and surname
- Your child's first name, surname and date of birth

The login details you enter must match those we have on record for you.

Appointments will be available to book from **6.00 pm on Tuesday 22nd September** until **9.00 am on Monday 5th October**.

After you have made your appointment you can choose to print or e-mail a confirmation.

On the day of your appointment, you need to re-login at the website address above. Ten minutes before your appointment is due to begin you will be able to join the video meeting room, where you can wait for your appointment. Your meeting with the Tutor Teacher and Pupil Support Worker will last for no more than 15 minutes.

Internet Browser Compatibility:

You must use one of the below device and internet browser combinations for the video meeting technology to work:

- **Apple iPhone/iPad (iOS 11+):** Safari
- **Android phone/tablet:** Chrome or Firefox
- **Linux computer:** Chrome or Firefox
- **Microsoft Surface:** Chrome or Firefox
- **Mac computer:** Safari, Chrome or Firefox
- **Windows computer:** Chrome, Firefox or Edge (Chromium)



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Troubleshooting Tips

- If you cannot login please contact the school office and ask for **Mr McLean**.
- The email address field entered is only used to send your appointment confirmation. If you have problems logging in, it will not be because of the e-mail address you entered.

If you are unable to book at home, please contact the school office and ask for **Mr McLean** who will be able to assist you in making an appointment.

Kind regards,

Ms A O'Hagan
Head Teacher



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