



8th January 2021

Dear Parent/Carer,

In line with Scottish Government advice, we have discussed the learning options for your child with you at this time. You have indicated that you would prefer your child to engage in remote learning from Monday 11th January. The offer of a place in Cedarbank School is still available and so if at any point you wish to reconsider, please contact the school to discuss.

We have put the following arrangements in place to ensure continuity of learning for your child during this time.

A pack of learning materials has been collected, delivered, or posted out for your child. These form the basis of lessons beginning on **Monday 11th January at 8.30am**.

A timetable has been enclosed and shows your child's allocated class (1.1, 1.2, 2.1, 2.2 or 3.1). Pupils in school will also be following this timetable and a different subject will be taught each lesson. Pupils at home can engage in these lessons by logging into **Teams** in their class. It is accessed through their Glow account. Information for parents/carers on how their child uses Teams is available on the following link: bit.ly/wlglowguide

Pupils will be able to see the teacher and take part in the lesson. Where Mr Cox is leading a class, this will be outside for pupils in school. Mr Cox has added resources to the learning pack for those at home to follow. It is expected that your child accesses Teams daily to engage with the planned teaching and learning experiences. Teams allows your child to participate in live and/or recorded lessons, engage in learner conversation, share their learning, receive feedback and support where required.

From previous feedback, we are aware that some of you may choose to use the resources provided, but not follow the timetable. We support whatever you choose to do. As a result, a teacher will be available at the following times on **Teams** to advise or talk through with your child any issues with their learning. These times are:

Class 1.1	Monday: 9.00 10.30am	-	Thursday: 2.00 - 3.30pm
Class 1.2	Tuesday: 10.30 - 12.00		Wednesday: 2.00 - 3.30pm
Class 2.1	Monday: 2.00 - 3.30pm		Friday: 11.00 - 12.15
Class 2.2	Monday: 10.30 2.00pm	-	Friday: 10.45 - 12.15
Class 3.1	Monday: 9.00 10.30am	-	Friday: 10.30 - 12.00



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In addition, once a week a member of the Extended Leadership Team will contact you. This will be: S1– Mrs Cairns S2– Mrs Lindsay S3- Mr McLean

For your convenience, all the work in your child’s learning pack is also available on the Cedarbank School website in the Pupil Zone section in Home Learning (BGE / Broad General Education).

We are here to support our pupils and parents/carers in any way we can during this time and can provide any additional learning resources such as paper, laptops, stationary etc if you require any of these.

We will be evaluating our remote learning model and may change the model we have put in place as the result of feedback from parents/carers, staff and pupils.

Remote learning can be very difficult for families so please don’t hesitate to contact the school if you have any questions or require further information: wlcedarbank-sch@westlothian.org.uk or 01506 442172

Our school team will continue to provide all available support to your child and family where we can during this challenging period.

Yours sincerely,

Alison Lindsay
Depute Head Teacher

Ann M. O'Hagan
Head Teacher



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