

8th January 2021

Dear Parent/Carer,

In line with Scottish Government advice, we have discussed the learning options for your child with you at this time. You have indicated that you would prefer your child to engage in remote learning from Monday 11th January. The offer of a place in Cedarbank School is still available and so if at any point you wish to reconsider, please contact the school to discuss.

We have put the following arrangements in place to ensure continuity of learning for your child during this time.

A pack of learning materials has been collected, delivered, or posted out for your child. These form the basis of lessons beginning on **Monday 11th January at 8.30am**. As a guide, I have attached to this letter, a list of the National Qualifications that your child is working towards this academic year. In addition to this pack, all your child's teachers have put work on their subject specific online *Teams* page. Your child's teacher will use this page to update the work that is required and to check-in with your child twice a week regarding the progress they are making in their learning. Your child's teacher will contact them next week to arrange a suitable time for them to meet on Teams to chat through any issues that they may be experiencing.

Teams is accessed through your child's Glow account. Information for parents/carers on how their child uses Teams is available on the following link: bit.ly/wlglowguide. It is expected that your child accesses Teams daily to engage with the planned teaching and learning experiences. Teams allows your child to participate in live and/or recorded lessons, engage in learner conversation, share their learning, receive feedback and support where required.

For your convenience, all the work in your child's learning pack is also available on the Cedarbank School website in the Pupil Zone section in Remote Learning.

If your child is working towards a National Qualification in PE and / or CDT their DCHS teacher has set work for them on their relevant Teams page. These tasks should be completed at the time that your child would normally have PE / CDT. One of our Pupil Support Workers will also be available on the Teams page at this time. These times are:



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CDT	Monday	11.35 – 13.10
	Wednesday	8.35 – 9.25
	Thursday	13.50 – 15.30
PE	Tuesday	13.50 – 15.30
	Friday	8.35 – 10.10

If there is anything that you feel would enhance your child’s learning experience whilst involved in remote learning please get in touch with us and we will endeavour to put alternative strategies in place. In addition to this, if your child would benefit from any resources that they would ordinarily have access to at school for example laptop, paper, coloured pens etc please get in touch and we will put a pack of resources together for them.

We are here to support our pupils and parents/carers in any way we can during this difficult time either by telephone or email. Please contact Mrs da Silva or me by telephone through the main Cedarbank office or by email:

louise.queen@westlothian.org.uk
nicola.dasilva@westlothian.org.uk

Our school team will continue to provide all available support to your child and family where we can during this challenging period. Please do not hesitate to get in touch.

Yours sincerely,

Louise Queen
Depute Head Teacher

Ann M. O'Hagan
 Head Teacher



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