



8th January 2021

Dear Parent/Carer,

In line with Scottish Government advice, we have discussed the learning options for your child with you at this time. You have indicated that you would prefer your child to engage in remote learning from Monday 11th January. The offer of a place in Cedarbank School is still available and so if at any point you wish to reconsider, please contact the school to discuss.

We have put the following arrangements in place to ensure continuity of learning for your child during this time.

By now you should have received a pack of learning materials for your child. This work is for the subjects that they are being taught by a Cedarbank member of staff. All your child's teachers from Armadale Academy have put work on their subject specific online **Teams** page. Your child's teacher will use this page to update the work that is required and to check-in with your child regarding the progress they are making in their learning. I have attached a list of subjects being taught by Armadale teachers. Your child should log onto Teams at the time indicated on this sheet. Their teacher will be online at this time to provide support re. the learning task that is being set for them.

Teams is accessed through your child's Glow account. Information for parents/carers on how their child uses Teams is available on the following link: bit.ly/wlglowguide. It is expected that your child accesses Teams daily to engage with the planned teaching and learning experiences. Teams allows your child to participate in live and/or recorded lessons, engage in learner conversation, share their learning, receive feedback and support where required.

Mr Ward and our PSW's will keep in touch over the course of the next week to check-in with you and your child to see how things are going and offer support wherever we can.

If there is anything that you feel would enhance your child's learning experience whilst involved in remote learning please get in touch with us and we will endeavour to put alternative strategies in place. In addition to this, if your child would benefit from any resources that they would ordinarily have access to at school for example laptop, paper, coloured pens etc please get in touch and we will put a pack of resources together for them.

We are here to support our pupils and parents/carers in any way we can during this difficult time either by telephone or email. Please contact Mr Ward or me if there is anything that we can help with. Our email addresses are:

louise.queen@westlothian.org.uk

john.ward@westlothian.org.uk



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Our school team will continue to provide all available support to your child and family where we can during this challenging period. Please do not hesitate to get in touch.

Yours sincerely,

Louise Queen
Depute Head Teacher

Ann M. O'Hagan
Head Teacher



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