



Dear S5 Parent / Carer,

4/3/21

I hope that this letter finds you and your family well as we continue to work together to support your child, in their learning, during this period of lockdown.

I write to update you on where we are at in terms of our school calendar and the events that our young people and you, our parents and carers, would ordinarily be involved in at this time of the academic year.

As you know, every year, our young people transition to our Cedarbank Annexe in Armadale Academy for their S6 curriculum. To support this transition, we have put in place a series of visits to our Annexe. All being well, it is our intention to begin this transition in May. The dates are as follows:

- Friday 7th May
- Friday 14<sup>th</sup> May
- Friday 21<sup>st</sup> May
- Friday 28<sup>th</sup> May

Pupils will go directly, in their taxi, to CB@AA where they will remain for the whole morning. During the course of their visits pupils will:

1. Have a tour around the school and become familiar with their way to and from our Annexe classrooms
2. Spend time being taught by staff in our Annexe classrooms
3. Become familiar with the routines of a larger school environment.
4. Meet with Mr Sam Morgan our Skills Development Scotland partner

It is also our intention to arrange a suitable date for you, our parents and carers, to visit our Annexe. The practicalities of this visit will be dependent on government guidance nearer the time. It is more than likely that this will be a remote tour.

After Easter, our Course Choice programme will also begin. In preparation for this, your child will meet with a member of staff next week, to chat about their general interests alongside the progression that they may be able to make in the subjects that they have studied in S4 and S5. This exercise will engage them once again in the process of thinking about their employment aspirations and what format their journey to achieving these aspirations may take. This helps us in planning ahead with Mr Sam Morgan, for work experience placements, college visits and possible apprenticeships etc. I have included a copy of the worksheet that we will fill in with your child next week. Please feel free to chat this through with them over the course of the next few days.



**Award 2010**



For those pupils who continue to learn remotely, a member of the school management team will be in touch next week to complete this task with your child.

In addition to their subject Course Choices for school, your child will also be given the opportunity, where appropriate, to study at West Lothian College on a Tuesday, Thursday or Friday afternoon. The school – college partnership programme provides a variety of courses from Level 4 – Level 6. As part of our DYW agenda over the course of the last few years, this partnership has been instrumental in providing additional opportunities for our young people to develop their skills for learning, life and work. I will provide you with more information on this when we begin our Course Choice programme.

In preparation for their Course Choices, your child will meet with a member of staff over the course of the next few weeks, to chat about their general interests alongside the progression that they may be able to make in the subjects that they have studied in S4 and S5. This exercise will engage them once again in the process of thinking about their employment aspirations and what format their journey to achieving these aspirations may take. This helps us in planning ahead with Mr Sam Morgan, our Skills Development Scotland partner, for work experience placements, college visits and possible apprenticeships etc. I have included a copy of the worksheet that we will fill in with your child at this meeting. Please feel free to chat this through with them over the course of the next few days.

We are currently in the process of planning with our teachers for our Parent/Carer Night and what this may look like for you and your child. It is our intention to run this event in May. As with the tour of our Annexe at Armadale Academy, our Parent/Carer Night will be in line with government guidance in relation to infection control measures. It is also our intention to invite Mr Sam Morgan to our Parent/Carer Night thus giving you an opportunity to meet with him to discuss any career aspirations that your child may have shared with you.

Our teachers will begin writing their pupil reports in a few weeks. These are scheduled to be with you by Friday the 7<sup>th</sup> May.

Please do not hesitate to get in touch with me if there is anything at all that you would like to chat through.

In the meantime, I wish you and your family well at this difficult time. Take care.

Yours sincerely,

**Louise Queen**  
*Depute Head Teacher*



**Award 2010**



[westlothian.gov.uk](http://westlothian.gov.uk)