

1<sup>st</sup> November 2023

Dear Parent,

**This is a reminder, please come along to the Parent Council meeting and combined AGM on Thursday 16<sup>th</sup> November 6-7.30.**

You won't get roped into things unless you want to.

The Parent Council is for every parent in the school and you are automatically a member. The Parent Council is about you, your views on how Cedarbank school can be even better and what good things we want the school to do more of, things we may wish to change or influence. We help keep our school great by being involved and having our say. Please make every effort to attend on the 16<sup>th</sup> as we need as many parents as possible to meet our constitution requirements as a charity. We plan to approve the annual accounts and hopefully appoint a new treasurer.

If you would like to be a treasurer feel free to get in touch with me via the school to discuss what's involved. The Treasurer role is not much work, but vitally important. No qualifications needed as we are hoping an external person can still sign off our accounts.

I am happy to stay on as Chair and Marcia is happy to stay on as Secretary unless any parent wants to do one of these roles.

Childcare and tea / coffee will be provided. Please come along on the 16<sup>th</sup> November, have a chat, some refreshments, meet other parents, make new friends and have your say, share ideas or just listen. Please support the parent council so we can support you and your young person.

**Draft Agenda**

- Student Council update
- AGM
- Head Teacher Update
- Upcoming school events / meetings – chances for parents to get involved
- Christmas School Event – opportunity for parents to get involved
- Other topics tbc – if you have a topic you want to be discussed please let us know
- Fundraising Ideas

Please return by Monday 13<sup>th</sup> November so we have an idea of number of staff we need

Child Name :

Childs Class:

I will attend parent council on Thursday 16th November from 6pm to 7.30pm	yes	no		
I will need childcare	yes	no		
I would only attend if transport could be provided (If transport is essential for you to attend please let the school know)	yes	no	maybe	
I may be interested in the treasurer role	yes	no	maybe	